

**NORTHWEST TERRITORIES HEALTH AND SOCIAL SERVICES
LEADERSHIP COUNCIL**

**PUBLIC MEETING
MINUTES**

Midnight Sun Recreation Complex, Sundog Room, Inuvik, NT
Thursday July 13, 2017

In Attendance: Mr. James Antoine - Chairperson
Ms. Ethel-Jean Gruben – Vice Chairperson
Ms. Patricia Schaefer
Mr. Michael Maher
Ms. Gina Dolphus
Ms. Elizabeth Biscaye
Mr. Ted Blondin
Ms. Ruby Simba
Ms. Debbie DeLancey

Regrets: N/A

Executive & Staff: Ms. Sue Cullen, CEO, Northwest Territories Health and Social Services Authority, (NTHSSA)
Ms. Gillian Moir, Senior Advisor to the CEO (NTHSSA)
Mr. Tim Van Overliw, Senior Advisor, Transformation (NTHSSA)
Ms. Stacey Christie, Acting COO, Beaufort Delta Region (NTHSSA)

CALL TO ORDER

The meeting was called to order at 9:05 a.m.

OPENING PRAYER/REFLECTION

Ms. Elizabeth Biscaye led the Leadership Council in an opening prayer.

DECLARATION OF CONFLICT OF INTEREST

No conflicts of interest were declared relevant to the agenda.

Safety and Emergency Procedures

Ms. Cullen provided information on safety and emergency procedures of the room and facility.

APPROVAL OF AGENDA

MOVED BY MR. MICHAEL MAHER, SECONDED BY MS. GINA DOLPHUS, that the agenda for the NWT Health and Social Services Leadership Council Public Meeting of July 13th, 2017, be approved.

MOTION CARRIED UNANIMOUSLY

APPROVAL OF MINUTES

Ms. Biscaye identified that the Deputy Minister's report was not attached to the minutes as indicated. With this amendment, the minutes were approved.

MOVED BY MS. GINA DOLPHUS, SECONDED BY MS. PATRICIA SCHAEFER, the minutes from the NWT Health and Social Services Leadership Council Public Meeting of February 13th, 2017, be approved.

MOTION CARRIED UNANIMOUSLY

CHAIRPERSON REPORT

Mr. Antoine welcomed everyone to the public meeting and advised that the proceedings are available throughout the NWT via a conference call phone line.

Mr. Antoine provided an oral report which included activities of the Chairperson which included:

- A thank you to Ethel-Jean Gruben for hosting the Leadership Council in Inuvik
- An update on the Chairperson's regular standing meetings on Monday afternoon with the CEO and the Executive team in the NTHSSA. These meetings provide regular updates on the operations of the NTHSSA.
- An update on the meetings the Chairperson has had, both in person and by phone, with the Minister. The Chairperson identified that he has a good working relationship with the Minister of Health and Social Services and the Department of Health and Social Services.
- Informing Leadership Council members that the Minister has invited the Leadership Council members to accompany him on a visit to Poundmakers Treatment Center in early August.

- Informing Leadership Council members that the Chairperson has been invited to attend the northern policy framework development hosted by Dene Nahjo.
- Informing Leadership Council members that the Chairperson was asked by Dechinta University to participate in their canoeing program.
- Sharing with Leadership Council Members that on May 5th, the Chairperson had a tour of Stanton Territorial Hospital to see the operations of the sterilization equipment and the current issues related to the steaming equipment.

ACTION: *The Leadership Council agreed to accept the invitation of the Minister to attend the Poundmakers Treatment Centre.*

REGIONAL REPORTS

Members provided written reports summarizing the activities of the Regional Wellness Councils over the last several months. The reports noted the need for additional material and tools for Regional Wellness Councils to fulfil their roles and the request for additional orientation activities. In summary, regional updates included discussion around the following:

- Medical travel process and protocols
- Suicide prevention
- Regional Wellness Council planning and operations

Mr. Blondin provided a report of recent activities of the Tlicho Community Services Agency (TCSA) Board which included the sharing of the TCS Annual Report.

See written reports for details.

DEPUTY MINISTER, DEPARTMENT OF HEALTH AND SOCIAL SERVICES REPORT

Ms. DeLancey, Deputy Minister (DHSS) was in attendance to provide a report to the Leadership Council regarding recent activities of the Department of Health and Social Services.

Ms. DeLancey detailed the status of several DHSS items.

See written report for details.

CHIEF EXECUTIVE OFFICER, NTHSSA REPORT

Ms. Cullen, CEO (NTHSSA), was in attendance to provide a written report and status update on the operations of the NTHSSA, dated July 13th, 2017.

See report for details.

LEARNING, DEVELOPMENT AND INNOVATION

Indigenous Health and Community Wellness, a Division within the Department of Health and Social Services presented on *Building on a Culturally Respectful Health and Social Services System*. This framework was launched in October 2016 and the Department is undertaking the process of developing the action plan to operationalize the intent of the framework.

INFORMATION/DECISION ITEMS

The Leadership Council was provided an update on several items related to the operation and organization of the Leadership Council and NTHSSA; including:

1. Leadership Council Corporate By-laws (for approval)
2. Medical Travel (for discussion)
3. NTHSSA Annual Report (for information)
4. Leadership Council Meeting Schedule (for discussion)
5. Leadership Council Board Development (for information)
6. RWC appointments and Nominations (for information)
7. RWC public engagement materials (for information)
8. Medical Travel, Dehcho, (for information)
9. Medical Assistance in Dying (for information)

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NWT Health and Social Services Leadership Council Corporate By-laws

Ms. Sue Cullen, CEO (NTHSSA) was in attendance to provide an overview and answer questions with respect to the NWT Health and Social Services Leadership Council Corporate By-laws (“Corporate By-laws”).

MOVED BY MS. ELIZABETH BISCAYE, SECONDED BY MS. RUBY SIMBA, that the set of Corporate By-laws relating generally to the transaction of the affairs of the Northwest Territories Health and Social Services Leadership Council be passed with amendments as noted and adopted.

MOTION CARRIED UNANIMOUSLY

NEXT MEETING

The Leadership Council will meet with the Auditor General of Canada following the completion of the NTHSSA audit this summer. The Auditor will meet by teleconference with the Leadership Council prior to the Annual General Meeting at which time the audited financial statements will be made public.

The following dates to be confirmed:

- Tuesday August 22, 2017 – Auditor teleconference with the Leadership Council
- Monday August 28, 2017 – NTHSSA Annual General Meeting in Yellowknife

CLOSING PRAYER

Ms. Patricia Schaefer led the Leadership Council in a closing prayer.

ADJOURNED

The meeting of the NWT Health and Social Services Leadership Council was adjourned at 5:04 p.m.