

**NORTHWEST TERRITORIES HEALTH AND SOCIAL SERVICES
LEADERSHIP COUNCIL**

**PUBLIC MEETING
MINUTES**

Escarpment Creek meeting room, Ptarmigan Inn – Hay River, NT
Tuesday March 7th, 2017

In Attendance: Mr. James Antoine - Chairperson
Ms. Ethel-Jean Gruben – Vice Chairperson
Ms. Patricia Schaefer
Mr. Michael Maher
Ms. Gina Dolphus
Mr. Ted Blondin¹
Ms. Ruby Simba
Ms. Debbie DeLancey

Regrets: Ms. Elizabeth Biscaye

Executive & Staff: Ms. Sue Cullen, CEO, Northwest Territories Health and Social
Services Authority, (NTHSSA)
Dr. Sarah Cook, Territorial Medical Director, (NTHSSA)
Ms. Gillian Moir, Senior Advisor to the CEO (NTHSSA)
Mr. Tim Van Overliw, Senior Advisor, Transformation (NTHSSA)

CALL TO ORDER

The meeting was called to order at 9:04 a.m.

OPENING PRAYER/REFLECTION

Ms. Gina Dolphus led the Leadership Council in an opening prayer.

¹ *Ted Blondin left early (11:07 a.m.)*

DECLARATION OF CONFLICT OF INTEREST

No conflicts of interest were declared relevant to the agenda.

APPROVAL OF AGENDA

MOVED BY MR. MICHAEL MAHER, SECONDED BY MS. PATRICIA SCHAEFER, that the agenda for the NWT Health and Social Services Leadership Council Public Meeting of March 7th, 2017, be approved.

MOTION CARRIED UNANIMOUSLY

APPROVAL OF MINUTES

MOVED BY MS. GINA DOLPHUS, SECONDED BY MS. ETHEL-JEAN GRUBEN, that the minutes from the NWT Health and Social Services Leadership Council Public Meeting of February 13th, 2017, be approved.

MOTION CARRIED UNANIMOUSLY

CHAIRPERSON REPORT

Mr. Antoine welcomed everyone to the public meeting and advised that the proceedings are available throughout the NWT via a conference call phone line.

Mr. Antoine provided an oral report which included activities of the Leadership Council and the Regional Wellness Councils, specifically:

- The Chair's discussions with the Arctic Indigenous Wellness Foundation;
- Opportunities for receiving feedback and advice from elders across the NWT.

REGIONAL REPORTS

Members provided oral reports summarizing the activities of the Regional Wellness Councils over the last several months. The reports noted the need for additional material and tools for Regional Wellness Councils to fulfill their roles and the request for additional orientation activities. In summary, regional updates included discussion around the following:

- Medical travel process and protocols.
- Opportunities to ensure all aspects of the program and services provided by the NTHSSA are culturally safe and respectful for patients and clients.
- An approach to a Territorial Medical Staff.

Mr. Blondin provided a report of recent activities of the Tlicho Community Services Agency (TCSA) Board which included an update of the Accreditation Canada process for the TCSA, implementation of Electronic Medical Records, and a proposal related to the Cancer Screening Research project.

DEPUTY MINISTER, DEPARTMENT OF HEALTH AND SOCIAL SERVICES REPORT

Ms. DeLancey, Deputy Minister (DHSS) was in attendance to provide a report to the Leadership Council regarding recent activities of the Department of Health and Social Services.

Ms. DeLancey detailed the status of several Department of Health and Social Services items; including:

See Written Report

CHIEF EXECUTIVE OFFICER, NTHSSA REPORT

Ms. Cullen, CEO (NTHSSA), was in attendance to provide a written report dated March 7th, 2017 which included the following:

- Setting the Strategic Direction:
 - Update around the progress related to the NWT HSS System Strategic Plan, NTHSSA Strategic Direction and NTHSSA operating plans.
- Legislation, Regulation and Policy:
 - Update and detail of the NTHSSA operational Policy Framework and the NWT Practitioners Bylaws.
- System Organization and Operation:
 - 2017-18 NTHSSA Budget Submission and 2016-17 Q3 (December 2016) financial update.
- Governance:
 - Introducing the NWT HSS Leadership Council Development plan and highlighting Regional Wellness Council orientation and development plans.
- Programs and Services:
 - Highlighting system wide staffing supports, standardization and quality initiatives.
- Quality and Risk Management:

- Updates regarding the NTHSSA Accreditation approach and the 2016 critical incident recommendations.
- Patient/Client Family Centered:
 - Examples of processes and procedures that have changed based on client/patient feedback.
- Initiative(s) Update:
 - Updates to the progress related to the Stanton Regional Hospital Renewal and an approach to a territorial practitioner staffing model.

LEARNING, DEVELOPMENT AND INNOVATION

Dr. Sarah Cook, Territorial Medical Director (NTHSSA), was in attendance on March 6th, 2017 and delivered a presentation surrounding the proposed changes to the NTHSSA Practitioner Leadership; including, the NTHSSA practitioner staff Territorial Model and Bylaws.

INFORMATION ITEMS

The Leadership Council was provided an update on several items related to the operation and organization of the Leadership Council and NTHSSA; including:

1. Leadership Council Corporate By-laws
2. Practitioner Bylaws
3. Leadership Council Development Plan
4. Regional Wellness Council Handbook
5. Leadership Council Meeting Schedule

NEXT MEETING

The Leadership Council confirmed that June/July 2017, in Inuvik, is scheduled for the NTHSSA Leadership Council for the purpose of transacting such other business as may properly come before the meeting.

CLOSING PRAYER

Ms. Gina Dolphus led the Leadership Council in a closing prayer.

ADJOURNED

The meeting of the NWT Health and Social Services Leadership Council was adjourned at 3:43 p.m.