

**Wednesday, May 21, 2020**

**Regional Wellness Council Meeting Minutes**

#	Item	Details	Time	Responsibility
1.0	Call to Order	<ul style="list-style-type: none"> <li>○ The Chair called the meeting to order.</li> </ul>	1:04 PM	RWC Chairperson
2.0	Reflection / Prayer	<ul style="list-style-type: none"> <li>○ The prayer was led by the Chairperson, Ms. Patricia Schaefer</li> </ul>		Chairperson
3.0	Attendance	<ul style="list-style-type: none"> <li>○ In Attendance               <ul style="list-style-type: none"> <li>○ Ms. Patricia Schaefer – Chairperson</li> <li>○ Ms. Linda Mabbitt</li> <li>○ Mr. Lloyd Jones</li> <li>○ Mrs. Gloria Villebrun</li> <li>○ Mr. Kevin Campbell</li> </ul> </li> <li>○ Regrets               <ul style="list-style-type: none"> <li>○ Ms. Janelle Minute</li> </ul> </li> <li>○ Executive               <ul style="list-style-type: none"> <li>○ Ms. Brenda Gauthier, Chief Operating Officer</li> <li>○ Ms. Delaney Poitras– Recorder of the minutes.</li> </ul> </li> <li>Other               <ul style="list-style-type: none"> <li>○ Mr. Bing Guthrie- Area Medical Director</li> </ul> </li> </ul>		Executive Assistant
4.0	Approval of the Agenda	<ul style="list-style-type: none"> <li>○ Moved by Mr. Kevin Campbell, seconded by Ms. Gloria Villebrun that the agenda for the Fort Smith Regional Wellness Council meeting of May 21, 2020 be approved. Motion carried unanimously.</li> </ul>		Chairperson
5.0	Previous Meeting Minutes - Review and Approval	<ul style="list-style-type: none"> <li>○ Moved by Mrs. Gloria Villebrun, seconded by Mr. Kevin Campbell, the minutes for the Fort Smith Regional Wellness Council of January 22, 2020 be approved. Motion Carries unanimously.</li> </ul>		Chairperson
6.0	COVID Update	<ul style="list-style-type: none"> <li>○ COVID 19 is now a worldwide pandemic in which we are all dealing with. On March 18, 2020 a Public Health Emergency was declared in the NWT.</li> <li>○ The NWT has had 5 positive cases of COVID, all of which have recovered.</li> <li>○ As of Friday May 15<sup>th</sup>, some of the restrictions were lifted in the NWT according to the “Emerging Wisely” document and amended legal orders.</li> </ul>		COO

		<ul style="list-style-type: none"> <li>○ The Emerging Wisely plan has started with Relaxing Phase 1 which includes <ul style="list-style-type: none"> <li>○ Friendship circle: 5 people who don't live in your house to a total of 10 including family members allowed inside.</li> <li>○ Outdoor gatherings were changed from 10 to 25 or less.</li> <li>○ Eventually we will get to Phase 2, 3 and the final stage of having all measures lifted.</li> <li>○ The requirement for the Final Phase is that a vaccine for COVID 19 has been approved and produced, and a successful vaccination program has been implemented.</li> <li>○ The Fort Smith Health Center will continue to do door screenings for patients and staff that come in every day.</li> <li>○ NLSCH has the most enhanced procedures <ul style="list-style-type: none"> <li>○ All staff are provided 4 masks per shift</li> <li>○ Temperatures of staff and residents are taken regularly throughout the shift.</li> <li>○ No visitors permitted within the facility.</li> </ul> </li> <li>○ We are working with Stanton Hospital on reinstating Specialist appointments.</li> <li>○ Working with the local Emergency Measures Committee weekly</li> <li>○ Offsite screening clinic will now have reduced hours on the weekend with two phone numbers available 24 hours a day.</li> <li>○ The NTHSSA has put in more restrictions regarding medical personnel coming into the territory with the implementation of asymptomatic testing</li> <li>○ Isolation plans- how to deal with staff while in isolation- work from home, redeployed, isolate.</li> </ul> </li> </ul>		
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7.0	Business Arising from the Previous Meeting Minutes	<p>Mr. Lloyd Jones would like an update on Parking at NLSCH, as well as snow removal from sidewalks.</p> <ul style="list-style-type: none"> <li>○ COO responded. They are trying to have two disabled parking spots with one being staff specific, to free up more space.</li> <li>○ With regards to the snow removal COO confirmed that NTHSSA will be responsible for the snow removal between NLSCH and the town hall.</li> </ul> <p>Mrs. Gloria Villebrun updated on the infection control procedures that the staff is taking at NLSCH.</p> <ul style="list-style-type: none"> <li>● COO made sure that staff was given information packages and will continue to have more training.</li> </ul> <p>COO made sure to let council know that if they were to remain in their position they would have to reapply as it is a 6 year title.</p>		
8.0	Chairpersons Report	No report		Patricia
9.0	RWC Member Observations and Comments	<p>Mr. Campbell would like to know what to do when he knows someone is not self-isolating after coming back into the territory.</p> <ul style="list-style-type: none"> <li>● COO responded that there is a phone number to call, along with an email to send any complaints to. NWT Protect 1-833-378-8297.</li> </ul>		
10.0	Decision Items and Recommendations to the NTHSSA Leadership Council	<p>Ms. Villebrun would like Medical Travel issues to be brought forward to leadership council meeting next Thursday May 28, 2020.</p> <ul style="list-style-type: none"> <li>● Review travel</li> <li>● Change policies</li> <li>● Would like this issue to eventually reach MLA</li> </ul> <p>Mr. Bing Guthrie stated that all</p>		

		patients are entitled to medical travel in Alberta when the service is not available in the NWT.		
11.0	Action Items Review	No action items at this time.		
12.0	Adjournment	Motion to adjourn the meeting was moved by Ms. Patricia Schaefer.  Next meeting scheduled for July 23, 2020	2:15 pm	