

Wednesday, March 29, 2017

Regional Wellness Council Meeting Minutes

#	Item	Details	Time	Responsibility
1.0	Call to Order	<ul style="list-style-type: none"> The Chair called the meeting to order. 	7:05pm	RWC Chairperson
2.0	Reflection / Prayer	<ul style="list-style-type: none"> The prayer was led by the Chair, Patricia Schaefer. 		Chairperson
3.0	Attendance	<ul style="list-style-type: none"> Present at the meeting was Patricia Schaefer, Al Dumont, Janelle Minute, Gloria Villebrun, Linda Mabbitt, and Phyllis Mawdsley. Regrets for Debbie Hansen and Peter Daniels. Courtenay Kakfwi recorded the minutes. 		Executive Assistant
4.0	Approval of the Agenda	<ul style="list-style-type: none"> The agenda was approved as presented. Motion to accept the agenda as presented was moved by Gloria Villebrun, seconded by Janelle Minute, and the disposition was unanimous. 		Chairperson
5.0	Previous Meeting Minutes - Review and Approval	<ul style="list-style-type: none"> The minutes from the previous meeting were reviewed and there were no questions at this time. Motion to accept the minutes from the previous meeting was moved by Linda Mabbitt, seconded by Al Dumont, and the disposition was unanimous. 		Chairperson
6.0	Business Arising from the Previous Meeting Minutes	<ul style="list-style-type: none"> In reviewing the Action Item List the following updates were provided: <ul style="list-style-type: none"> Corporate bylaws still being reviewed by the Minister. No updates provided at the previous Leadership Council meeting. Practitioner By-laws are still being reviewed. Noted that a poll is being created to get feedback from practitioners. Identified that our regional brochure has been on hold as a territorial medical travel guide has been created. Remove medical travel brochure from the action item list. 		Chairperson

		<ul style="list-style-type: none"> ○ Nunavut suicide prevention strategy was distributed to all members and can now be removed from the action item list. 		
7.0	Chairpersons Report	<ul style="list-style-type: none"> ● Identified that an action plan for complaints and concerns will be drafted for the Leadership Council to ensure that they are being followed up appropriately. ● Previous leadership Council meeting was held on March 6-7 in Hay River. ● It was identified at this meeting that the Leadership Council has taken over Medical Travel as of March 3, 2017. This will no longer be the responsibility of Stanton. ● The chairperson provided updates for each region: ● Tlicho <ul style="list-style-type: none"> ○ In process of accreditation. All communities are now on Electronic Medical Records (EMR) system. ○ There is going to be a Cancer screening project in Behchoko. ○ Long Term Care facility has been completed. Hiring for staff is taking place and there is currently a waiting list for clients. ● Beaufort Delta <ul style="list-style-type: none"> ○ Discussed developing a Life Skills Program in the Schools and Aurora College for ages 18-60. ○ Discussed the fentanyl issue and bringing awareness to the community. ○ They spoke about updating the suicide action plan. ● Dehcho <ul style="list-style-type: none"> ○ Discussed health strategy, EMR and other programs. ○ They spoke about program areas and what services are available in Kakisa and the Hay River Reserve. They passed a motion 		Chairperson

		<p>to increase a day to the medical travel for safety reasons. This motion can only be a recommendation passed onto the Leadership Council.</p> <ul style="list-style-type: none"> • Sahtu <ul style="list-style-type: none"> ○ Discussed mental health and RWC orientation. ○ There was a regional tour of all the communities with the Minister of Health and Social Services and the MLA, Danny McNeely. ○ Hired a new Associate COO. ○ Norman Wells facility is being worked on and will be completed in September 2017. ○ Mental Health First Aide was provided in Norman Wells. Deline traditional healing pilot project took place in March. • Hay River <ul style="list-style-type: none"> ○ Would like a clear understanding of the roles and responsibilities before meeting with community groups. • The budget was approved - \$500,000 was added to antipoverty and \$2.3 million for Home Care throughout the territory. • NTHSSA CEO Report <ul style="list-style-type: none"> ○ Currently amalgamating policies throughout the territory. ○ Second wave of planning for RWC development with focus on work within the HSS system and planning and tools to fulfill the roles. Date to be determined. ○ 7 clinical integration areas being established: <ul style="list-style-type: none"> ▪ Women’s and Children’s Health ▪ Primary and Continuing Care ▪ Emergency and Hospitalist Services ▪ Surgery and Anesthesia ▪ Mental Health and 		
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8.0	RWC Member Observations and Comments	<ul style="list-style-type: none"> • Concerns being brought forward about reception and the requirement for additional staff. Recommended this be brought forward to the Leadership Council. • Concerns continue to be raised regarding medical travel processes and the amount of notice that is provided to clients. • Identified issues with hospital staff who potentially jump cues with seeing physicians and specialists. Member to contact COO regarding this to discuss further. 		ALL
9.0	Projects and Priorities	<ul style="list-style-type: none"> • COO provided updates within the NTHSSA – Fort Smith Region: <ul style="list-style-type: none"> ○ Currently working on job description bundles as we move forward with the new organizational charts. ○ Involved in an emergency exercise with the airport on May 11, 2017. We have been updating emergency codes in preparation for this. ○ All staff meeting being held on April 21- these occur quarterly. ○ Have been working on Quality as the Business Strategy. ○ Continue to work on orientation for all staff. ○ Annual Trade Show is on April 29 and we are working on what to present at the booth. 		ALL
9.1	Quality and the Business Strategy and the Esther Model Presentation	<ul style="list-style-type: none"> • The COO, Phyllis Mawdsley provided a presentation on Quality as the Business Strategy and the Esther Model. • A copy of the Sahtu's Esther was distributed. The members did an activity regarding this model and answered questions about what they think about this model and what it represents. 		ALL

10.0	Learning, Development and Innovation	<ul style="list-style-type: none"> The Chairperson will look into having additional orientation for all members. It was identified that there was supposed to be an orientation handbook distributed. This may be included in previous binder. 		Chairperson
11.0	Decision Items and Recommendations to the NTHSSA Leadership Council	<ul style="list-style-type: none"> Any issues can be brought forward to the chairperson. Next Leadership Council meeting is scheduled for June. 		Chairperson
12.0	Action Items Review	<ul style="list-style-type: none"> Review the strategic plan at the next meeting on May 17, 2017. 		Chairperson
13.0	Adjournment	<ul style="list-style-type: none"> Motion to adjourn the meeting was moved by Janelle Minute. 	9:11pm	Chairperson