

Wednesday, January 22, 2020

Regional Wellness Council Meeting Minutes

#	Item	Details	Time	Responsibility
1.0	Call to Order	o The Chair called the meeting to order.	7:05pm	RWC Chairperson
2.0	Reflection / Prayer	o The prayer was led by the Chairperson, Ms. Patricia Schaefer		Chairperson
3.0	Attendance	<ul style="list-style-type: none"> o In Attendance <ul style="list-style-type: none"> o Ms. Patricia Schaefer – Chairperson o Ms. Linda Mabbitt o Mr. Lloyd Jones o Ms. Gloria Villebrun (Dialed in) o Mr. Kevin Campbell o Regrets <ul style="list-style-type: none"> o Ms. Janelle Minute o Executive <ul style="list-style-type: none"> o Ms. Brenda Gauthier, Chief Operating Officer o Ms. April Kokoszka – Recorder of the minutes. o Other <ul style="list-style-type: none"> o Kathy Spooner – Manager, Planning, Reporting and Evaluation. o Lisa Cardinal – Director, Corporate Planning, Reporting and Evaluation. 		Executive Assistant
4.0	Approval of the Agenda	o Moved by Mr. Kevin Campbell, seconded by Ms. Gloria Villebrun that the agenda for the Fort Smith Regional Wellness Council meeting of January 22, 2020 be approved. Motion carried unanimously.		Chairperson
5.0	Previous Meeting Minutes - Review and Approval	o Moved by Ms. Linda Mabbitt, seconded by Mr. Kevin Campbell, the minutes for the Fort Smith Regional Wellness Council of November 6, 2019 be approved. Motion carries unanimously.		Chairperson
6.0	Strategic Planning Discussion	o Kathy Spooner – Manager, Planning, Reporting and Evaluation and Lisa Cardinal – Director, Corporate Planning, Reporting and Evaluation presented to the Regional Wellness Council a presentation on System		Kathy Spooner/Lisa Cardinal

		<p>Planning Identification of Issues.</p> <ul style="list-style-type: none"> ○ After the presentation, Kathy and Lisa accepted questions or comments. ○ Other issues with other Regional Wellness Councils where Health of the population and quality of outcomes. There should be more outreach, education and information of health promotion. ○ Mr. Campbell – Clients are coming in with a certain issue such as kidney stones. They are given all these different things that are not resolving the issue. If we can resolve the issue at the beginning this would prevent clients from coming back to the Health Centre so often. ○ Ms. Villebrun mentioned that Diabetics in the North is a high percentage and should be set as a priority. If a client's diabetes is being taken care of then this will prevent other health issues. ○ Mr. Campbell suggested that we need more follow up appointments either at the Health Centre or over the phone. ○ Mr. Jones requested that we look at post-treatment for addictions. We have various pre-treatments but not much for after care of addictions. ○ Ms. Villebrun mentioned consistency with physicians as we are getting all locums. ○ Mr. Jones asked why we are looking at the Strategic Plan that is ending on March 31, 2020. Are we looking to revamp for this one starting April 1st, 2020? Lisa responded yes, we are trying to make a plan for April which the plan may not be in effect on April 1st but sometime in April. We are looking for feedback from all Regional Wellness Council's as well as presented to the Territorial Regional Council. Concerns and suggestions will be reviewed and will be added to 		
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		<p>the new Strategic Plan for the next 3 years.</p> <ul style="list-style-type: none"> ○ Mr. Jones mentioned that Long Term Care room availability is an issue. In the future shortages will be throughout the Territory. ○ Mr. Campbell asked what the average wait time is for Specialists? ○ Lisa Cardinal responded that we do not have a comprehensive wait time for each specialist. We do want to be able to track these numbers to be accountable and the public knows. ○ Lisa Cardinal mentioned that each issue that is brought up, will be placed in a document which will be validated to make sure all issues are captured. 		
7.0	Business Arising from the Previous Meeting Minutes	<ul style="list-style-type: none"> ○ Update on Infection Control for the Housekeeping Staff at Northern Lights - COO to follow up regarding the training. ○ Ms. Villebrun motioned to have all housekeepers and laundry staff at Northern Lights be educated on Infection Control before the next Regional Wellness Committee meeting. ○ Motion moved by Ms. Villebrun, seconded by Ms. Mabbitt – all were in favor and motioned was carried. – COO to follow up on this request. ○ COO to follow up on issue with housekeeper entering kitchen to speak with other staff during shift. ○ Update on 911 regarding Smith's Landing as per Mr. Jones – 911 is available but do need to call the RCMP directly. 911 calls are dispatched through our facility and dealt with by our nursing staff. If any issues of this service arise, please inform the COO. ○ Mr. Campbell concerned about street names in Fort Smith that they are unknown to many and turnover of nursing staff – COO responded that 		

		<p>we are trying to have regular nursing staff.</p> <ul style="list-style-type: none"> ○ Mr. Campbell mentioned the issue with seniors receiving prescription refills – COO responded that we are training two Registered Nurses into Community Health Nurses who are able to complete these requests. Some individuals are uncomfortable filling prescriptions when the patient is unseen. ○ Mr. Campbell noted that seniors are here at 8:00 am for appointments and are sent home to wait for their appointment. Seniors should not have to come here at 8:00 am as many have issues with sleeping and other issues. COO to bring appointment issue to the Medical Director. Will speak with Primary Care regarding the issue of seniors being here at 8:00am. ○ Ms. Schaefer asked if physicians go to Northern Lights and if elders go through Home Care. Mr. Jones responded that there are issues as language barriers and still have to come for appointments. COO noted that we are aware of our challenges. We are hoping with our new Primary Care team that some of these issues will be solved. We looking to receive feedback from community members. ○ Mr. Campbell suggested we attend Senior Lunch to hear their concerns. COO replied that she and Regional Manager of Primary Care have been working with David McGuire (Manager, Communications) as well as meeting with each Indigenous leadership to hear their concerns. ○ Ms. Villebrun questioned when SAM goes live will financial positions be removed. COO – replied no positions will be removed. The position reporting structure will change but all will be located in Fort Smith. 		
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8.0	Chairpersons Report	<ul style="list-style-type: none"> ○ Chairperson was unable to attend the Leadership meeting in November. Fort Smith unable to have a representative as other members are not appointed chairperson. Request to have co-chairs and have legislation to be changed. ○ Melanie Murphy has informed that meeting minutes will not be approved till February when the next meeting takes place. ○ Leadership Council received presentations on Mental Health and Addictions Planning presentation, Strategic Development and Shingles vaccines. ○ Re-appointment of Regional Wellness Council members is going to be in process and the Minister will make a decision at the end of July 2020. 		Patricia
9.0	RWC Member Observations and Comments	<ul style="list-style-type: none"> ○ Mr. Lloyd Jones <ul style="list-style-type: none"> ○ Northern Lights Staff Parking ○ Staff pulling 16 hour shifts ○ Snow Removal – sidewalks are not fully cleared, sometimes only partially done. ○ Ms. Gloria Villebrun <ul style="list-style-type: none"> ○ Requested if we can have a warm place for residents at Northern Lights to smoke? Suggested insulating the gazebo and placing a heater in it. ○ COO – commented we are unable to use heaters even in the building. New policy is place called Living at Risk and this is considered the residents home at Northern Lights. 		
10.0	Fort Smith Regional Report Review	<ul style="list-style-type: none"> ○ Health Centre has completed its second week of accreditation and passed with a 92.7%. Waiting for the final report and look into our next steps. We have accreditation teams throughout the whole Territory that will stay in place after accreditation. ○ Changing some Regional Managers 		

		<p>positions to continuous through job evaluation.</p> <ul style="list-style-type: none"> o SAM go live Monday January 27, 2020. This program will create new codes and a new credit card process. o Spending a lot of time reviewing budgets and positions. Waiting on the confirmed budget. o New Regional Manager of Continuing Care, Susan Lightford started on January 20, 2020. o Currently in the screening process for the Regional Manager of Acute Care. o Lots of media issues are arising which has gone to a hiring level as inaccurate information was shared by a person who doesn't have any responsibility at the Health Centre. <ul style="list-style-type: none"> o Ms. Schaefer asked if we receive complaints regarding not handling certain issues and are not happy about it. o COO responded with: Media is getting really tricky. The media are now writing our Social Workers through Facebook messenger. The stories right now are based in Yellowknife Foster Care Homes. o Ms. Schaefer – Whooping Cough was an issue as parents where not vaccinated their kids. <ul style="list-style-type: none"> o COO replied: we have the information and vaccinations are available but if parents refuse to vaccinate, we unable to make them. o Primary Care Reform Face to Face meeting taking place on February 6 and 7. o Continuing to work on recruitment <ul style="list-style-type: none"> o Ms. Schaefer asked if we are still under staffed with nurses 		
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11.0	Decision Items and Recommendations to the NTHSSA Leadership Council	<ul style="list-style-type: none"> o Mr. Campbell: <ul style="list-style-type: none"> o Legislation to be changed in regards to a co-chair or vice-chair. o Confidentiality o Physician Shortages o Ms. Villebrun: <ul style="list-style-type: none"> o Difficulty of medical appointments o Senior's receiving prescriptions o Permanent Physicians 		
12.0	Action Items Review	<ul style="list-style-type: none"> o 17/11-001 - Orientation <ul style="list-style-type: none"> o Date has been tentatively set for November 2019. o 20/01-001 – Training <ul style="list-style-type: none"> o Training of Infection Control to housekeepers and laundry staff at Northern Lights. 		
13.0	Adjournment	<ul style="list-style-type: none"> o Motion to adjourn the meeting was moved by Mr. Kevin Campbell. o Next Meeting scheduled for the afternoon of March 18, 2020. 	9:18 pm	